**Chidham and Hambrook Parish Council**

**Grant application form Level 2**

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| --- | --- | --- | --- | --- | --- | --- |
| **Organisation** |  | | | **Charity No.** (or N/A) | |  |
| **Applicant Name** |  | | **Tel** | Mobile | | |
| Landline | | |
| **Position in Organisation** |  | | **Email** |  | | |
| **Address** |  | | | | | | |
| **Bank Account No.** | |  | **Sort Code** | |  | | |
| **Declaration**  I am applying as an officer of and on behalf of the above named organisation and I have read and understood the Terms and Conditions on which the application is made. In the event that any or all of the funding is not required, the organisation shall return any unspent funds within 6 months.  Signed………………………………………….. Date………………………….. | | | | | | | |

Please complete the relevant application form below for (a) Capital Projects/Equipment, (b) Events and other initiatives or (c) Revenue funding (running costs) and submit this application along with the following:

1. A copy of the organisation’s Constitution
2. Capital/Event funding - the previous year’s audited accounts and three quotations
3. Revenue funding – two years previous accounts
4. For a new group (in existence for 2 years or less) it will be sufficient to provide a projection of income and expenditure

*Failure to include this information may delay your application*.

Please return the form to:

|  |  |
| --- | --- |
| The Parish Clerk 6 Woodlands Park Main Road Yapton Arundel BN18 0EZ | Telephone:07986 395253  E mail: [chidhamandhambrookpc@gmail.com](mailto:chidhamandhambrookpc@gmail.com) |

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| --- | --- | --- | --- | --- |
| **Capital Projects or Equipment** | | | | |
| **Organisation** |  | | | |
| **Project Title and/or Equipment Required** |  | | | |
| **Total Project Cost** | £ | | **Is Planning Permission Required?**  N/A /Applied\*/Received\* | |
| **Funding Requested** | £ | | | |
| **What other source(s) of funding are you applying to for this project?\*\*** |  | | | |
| **£ applied for from the other source(s)?** | £ | **How much is your organisation contributing?** | | £ |
| **Successful?** Yes/No/ Awaited |
| **Please state to what extent the organisation benefits the residents of Chidham & Hambrook Parish. Give details of how many will benefit** | | | | |
|  | | | | |
| **Start Date** |  | | | |
| **Finish Date** |  | | | |

\*If planning permission is required, please provide the application reference number on a separate sheet including stating when a decision is anticipated. If received, please provide the reference number and date permission was granted.

\*\* If none, state none.

|  |  |  |  |  |
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| **For office use only** | Mtg Date | Council Minutes | Agreed? | £ |
|  |  | Yes/No/Partially |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Events & Other Initiatives** | | | | |
| **Organisation** |  | | | |
| **Event Title** |  | | | |
| **Where in Chidham & Hambrook Parish will it be held?** |  | | **Do you have the land owner’s permission to hold the event?**  N/A/ Awaited\*/ Received\* | |
| **Event Cost** | £ | | | |
| **Funding Requested** | £ | | | |
| **What other source(s) of funding are you applying to for this event?\*\*** |  | | | |
| **£ applied for from the other source(s)?** | £ | **How much is your organisation contributing?** | | £ |
| **Successful?** Yes/No/ Awaited |
| **Please state to what extent the organisation benefits the residents of Chidham & Hambrook Parish. Give details of how many will benefit** | | | | |
|  | | | | |
| **Event Date** |  | | | |

\* Please provide further details on a separate sheet.

\*\* If none, state none.

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| **For office use only** | Mtg Date | Council Minutes | Agreed? | £ |
|  |  | Yes/No/Partially |

|  |  |
| --- | --- |
| **Revenue Funding (Running Costs)** | |
| **Organisation** |  |
| **Total Annual Budget** | £ |
| **Funding Requested** | £ |
| **What other source(s) of funding are you applying to in order to meet the budget?\*** |  |
| **£ applied for from the other source(s)** | £ |
| **Successful?** Yes/No/ Awaited |
| **How much is your organisation contributing?** | £ |
| **Why does the organisation require Revenue funding? Please state to what extent the organisation benefits the residents of Chidham & Hambrook Parish. Give details of how many will benefit** | |
|  | |
| **Date(s) of any previous Revenue funding applications:**  **£ Awarded:** | |

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| **For office use only** | Mtg Date | Council Minutes | Agreed? | £ |
|  |  | Yes/No/Partially |