**Chidham & Hambrook Parish Council**

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20 August 2021

**ADVISORY GROUP TO THE PARISH COUNCIL**

You are requested to attend a Zoom meeting of this Advisory Group to the Parish Council on **Thursday 2 September 2021 at 7:30pm**. Members of the public are welcome to attend this virtual meeting (proceedings may be recorded) and should contact the Clerk to be sent the link*.*

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr P Bolton, Cllr S Bramwell Smith, Cllr B Garrett, Cllr R Gowlett, Cllr G Hyde, Cllr R Perri and Cllr J Sheppard

The purpose of this meeting is to make recommendations to the Clerk in accordance with the Temporary Scheme of Delegation dated 27 May 2021, whereby authority to action these recommendations was delegated to the Clerk of the Parish Council as Proper Officer.

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**AGENDA**

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| 1. | **Apologies for absence** |
| 2. | **Declaration of interests** |
| 3. | **Notes from the last meeting**  To agree the notes from the meetings of the Advisory Group to the Parish Council meeting held on 1 July and 29 July 2021 (Extraordinary meeting). |
| 3.1 | Matters Arising |
| 4. | **Public** **Open Forum** |
| 5. | **Receive Reports** |
| 5.1 | Parish Council Chair |
| 5.2 | District Councillors |
| 5.3 | County Councillor |
| 5.4 | Clerk & RFO – *to follow* |
| 5. | **Committee Minutes & Reports** |
| 6.1 | Advisory Group to the Planning Committee  To consider the notes of the meeting held on 19 August 2021 *to follow*. |
| 6.2 | Neighbourhood Plan Steering Group  To consider the notes of the meeting held on 16 August 2021 *to follow*. |
| 6.3 | Grant funding - update from Mr H Bates, PCC of Chidham, on two projects – 1) fencing at St Wilfrids Hall (NHB grant) and graveyard extension (CIL funding). |
| 6.4 | Bourne Bus Project  Discussions required on the following questions:   |  | | --- | | 1. Routes – which local villages / places do your Parish residents mainly want to travel to? | | 1. Will most of your residents want a minibus service seat booking website at launch? | | 1. Will you also need a resident phone booking service like 'Dial a Ride' for older residents? | | 1. Do you think residents will want bus services on other days? (state days, times and main reason) | | 1. Who is your Parish representative for the service on a new legal organisation set up to run the bus? 2. Any residents wishing to undertake free training to drive the minibus (also aids use Mon / Wed / Sat) | |
| 6.5 | Consultation – Strategic Wildlife Corridors  To consider the outcome of the Public Meeting held on 23 August 2021 and a response to the [consultation](https://www.chichester.gov.uk/strategicwildlifecorridors) required by 10 September 2021. |
| 6.6 | Consultation – Highways England new plans for cycle route to link Chichester and Emsworth – see link [here](https://www.gov.uk/government/news/have-your-say-on-new-plans-for-cycle-route-to-link-chichester-and-emsworth). |
| 6.6 | Parish Council Noticeboards |
| 6.7 | CHPC Grant Application from 4Sight for £100 - *circulated* |
| 6.8 | Parish Online subscription - *circulated* |
| 7. | **Finance and Governance** |
| 7.1 | To authorise the Clerk to pay the invoices reflected on the Schedule of Payments – *to follow* |
| 7.2 | To note Direct Debit/Standing Order payments made |
| 7.3 | To acknowledge receipt of credits paid to the Council’s bank accounts |
| 7.4 | To confirm/ratify payments made following email agreement. |
| 8. | **Meeting Dates**  Neighbourhood Plan Steering Group – Mon 6 September 2021 7:30pm remotely  Advisory Group to the Public Open Spaces Advisory Committee – Tuesday 14 September 2021 7:30pm remotely  Advisory Group to the Planning Committee – Thu 16 September 2021 7:30pm remotely  Advisory Group to the Parish Council – Thursday 7 October 2021 7:30pm remotely |
| 9. | **Items for the next meeting** |
| 10. | **Any Other Business** |
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