**Chidham & Hambrook Parish Council**

6 Woodlands Park Main Road Yapton Arundel BN18 0EZ

Tel: 07986 395253

Email: [chidhamandhambrookpc@gmail.com](mailto:chidhamandhambrookpc@gmail.com) Website: [www.chidhamandhambrook-pc.gov.uk](http://www.chidhamandhambrook-pc.gov.uk)

1 October 2021

**ADVISORY GROUP TO THE PARISH COUNCIL**

You are requested to attend a Zoom meeting of this Advisory Group to the Parish Council on **Thursday 7 October 2021 at 7:30pm**. Members of the public are welcome to attend this virtual meeting (proceedings may be recorded) and should contact the Clerk to be sent the link*.*

MEMBERS: Cllr P MacDougall (Chairman), Cllr J Towers (Vice-Chair), Cllr C Archer, Cllr P Bolton, Cllr S Bramwell Smith, Cllr B Garrett, Cllr R Gowlett, Cllr G Hyde and Cllr J Sheppard

The purpose of this meeting is to make recommendations to the Clerk in accordance with the Temporary Scheme of Delegation dated 27 May 2021, whereby authority to action these recommendations was delegated to the Clerk of the Parish Council as Proper Officer.

**--------------------------------------------------**

**AGENDA**

|  |  |
| --- | --- |
| 1. | **Apologies for absence** |
| 2. | **Declaration of interests** |
| 3. | **Notes from the last meeting**  To agree the notes from the meetings of the Advisory Group to the Parish Council meeting held on 2 September 2021. |
| 3.1 | Matters Arising |
| 4. | **Public** **Open Forum** |
| 5. | **Receive Reports** |
| 5.1 | Parish Council Chair |
| 5.2 | District Councillors |
| 5.3 | County Councillor |
| 5.4 | Clerk & RFO |
| 5. | **Committee Minutes & Reports** |
| 6.1 | Advisory Group to the Planning Committee  To consider the notes of the meeting held on 16 September 2021. |
| 6.2 | Neighbourhood Plan Steering Group  To consider the notes of the meeting held on 16 August and 6 September 2021. |
| 6.3 | Public Open Space Advisory Committee  To consider the notes of the meeting held on 14 September 2021. |
| 6.4 | Neighbourhood Plan Annual Monitoring Report |
| 6.5 | Parish Council Noticeboards |
| 6.6 | **Queen’s Green Canopy – tree planting for Queen’s Jubilee** |
| 6.6 | Heritage noticeboard at the Catch Pond |
| 6.7 | Public meeting for WSCC nominees for Bourne by-election |
| 6.8 | Resumption of face-to-face meetings |
| 6.9 | Bournes Forum meeting held 29 September 2021 |
| 7. | **Finance and Governance** |
| 7.1 | To authorise the Clerk to pay the invoices reflected on the Schedule of Payments. |
| 7.2 | To note Direct Debit/Standing Order payments made |
| 7.3 | To acknowledge receipt of credits paid to the Council’s bank accounts. |
| 7.4 | To confirm/ratify payments made following email agreement. |
| 7.5 | NHB funding 2021-22  To acknowledge the grant by Chichester District Council in the sum of £9,295.84 in respect of five projects agreed by the Council at its meeting on 1 July 2021 and to authorise the Clerk to sign the Agreement with the District Council. |
| 8. | **Meeting Dates**  Neighbourhood Plan Steering Group – Monday 11 October 2021 7:30pm  Advisory Group to the Public Open Spaces Advisory Committee – Tuesday 12 October 2021 7:30pm  Advisory Group to the Planning Committee – Thursday 21 October 2021 7:30pm  Parish Council – Thursday 4 November 2021 7:30pm remotely |
| 9. | **Items for the next meeting** |
| 10. | **Any Other Business** |
|  |  |
|  |  |