Chidham & Hambrook Parish Council

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24 February 2023

MEETING OF THE PARISH COUNCIL
You are requested to attend a meeting of the Parish Council on **Thursday 2 March 2023 at 7.30pm** at Chidham Village Hall.

MEMBERS: Cllr J Towers (Chair), Cllr S Johnson (Vice Chair), Cllr P Bolton, Cllr S Bramwell Smith, Cllr G Dixon, Cllr B Garrett, Cllr R Gowlett, Cllr A Sargent and Cllr M Savory

AGENDA

1. **Apologies for absence**
   Apologies have been received from Cllr Bramwell Smith.
2. **Declaration of interests**
3. **Notes from the last meeting**
   To agree the minutes of the meeting of the Parish Council meeting held on 2 February 2023.

3.1 Matters Arising

4. **Public Open Forum**

5 **Receive Reports**

5.1 Parish Council Chair

5.2 District Councillors

5.3 County Councillor

5.4 Clerk & RFO

6. **Committee Minutes & Reports**

6.1 Advisory Group to the Planning Committee
To consider the notes of the meeting held on 16 February 2023.

6.2 Neighbourhood Plan Steering Group
To consider the notes of the meeting held on 9 February 2023 and to agree the new Council members of this Group.

6.3 Public Open Spaces Advisory Group (POSAC)
To consider the notes of the meeting held on 21 February 2023.

6.4 Traffic Safety meeting
To consider feedback from this meeting and to agree the consultation with residents.

6.5 Feedback from outside groups:
All Parishes Meeting 6 February – Cllrs Towers and Johnson
Electric charging 16 February – Cllrs Gowlett and Sargent
Sussex Police Liaison Meeting 27 February – Cllr Johnson

6.6 Litter picking and bins
Decision deferred from last meeting.

6.7 Business Plan
To consider setting up a Focus Group to consider the revisions to the Business Plan. To also consider the Parish Council's infrastructure projects to be included in the next issue of CDC's Infrastructure Business Plan (IBP) 2023-2028.

6.8 Infrastructure Business Plan (IBP) 2023-2028
To consider any new Parish Council projects to include in the next review of CDC's IBP – attached. Suggest this is picked up with the Focus Group set up above.

6.9 Emergency Plan - Cllr Johnson

6.10 The Bourne Trail – Cllr J Towers

6.11 Census information – Cllr B Garrett

6.12 Local Plan Regulation 19 Consultation Response

7. **Finance and Governance**

7.1 To authorise the Clerk to pay the invoices reflected on the Schedule of Payments.

7.2 To note Direct Debit/Standing Order payments made, acknowledge receipt of credits paid to the Council's bank accounts and to confirm/ratify any payments made following email agreement.

8. **Meeting Dates**
Neighbourhood Plan Steering Group – Mon 6 March 2023 Chidham Village Hall 7:30pm
Staffing Committee – Tue 7 March 2023 7:30pm Chidham Village Hall 7:30pm
Planning Committee – Thu 16 March 2023 Chidham Village Hall 7:30pm
Parish Council – Thu 6 April 2023 – Chidham Village Hall 7:30pm

9. **Items for the next meeting**

10. **Any Other Business**

THE PUBLIC HAVE A RIGHT TO ATTEND COUNCIL MEETINGS AND ARE MOST WELCOME
Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.

Draft minutes of a Meeting of Chidham and Hambrook Parish Council held at Chidham Village Hall on Thursday 2 February 2023 at 7:30pm

Present	Cllr B Garrett	Cllr P Bolton
	Cllr S Bramwell Smith	Cllr G Dixon
	Cllr S Johnson	Cllr M Savory
	Cllr J Towers	

In attendance District Cllrs A Moss, P Plant and D Rodgers; County Cllr A Kerry-Bedell:

Members of Public None

Meeting commenced at 7:30pm

23-101 **Apologies for absence**
Apologies for absence had been received from Cllrs Gowlett and Sargent.

23-102 **Declaration of interests**
None

23-103.1 **Minutes**
Resolved: That the minutes of the Parish Council meeting held on 5 January 2023 be agreed as an accurate record and signed by the Chair.

23-103.2 **Matters Arising**
None.

23-104 **Public Open Forum**

There were no members of public present.

23-105 **Receive Reports**

23-105.1 **Parish Council Chair**

- The Chair wished to record the passing of Stephanie Cecil, a Parish Councillor from 2015-2018 (also of Southbourne Parish Council previously). Her funeral will take place at 1:45pm on Friday 17 February 2023 at The Oaks, Havant Crematorium (on the outskirts of Havant, adjacent to the Spire Portsmouth Hospital).
- She had undertaken community engagement online training in January which encouraged thinking outside the box instead of just putting flyers out or consultation leaflets. She suggested that an informal Focus Group be set up including the various areas of the parish. This can be developed when time allows over the next few months.

23-105.2 **District Councillors**
A report had been circulated.
Cllr Moss advised that the District Council was very busy with Local Plan matters at present. The consultation, available from 3 February 2023, was particularly about whether the District Council had followed the correct procedures so far. The Parish Council needed to respond on these questions but could include anything other than procedure and this would be forwarded to the Inspector to take into account.
Cllr Moss advised that he had spoken to Mr D Keir, CDC Drainage Officer, regarding his communication with National Highways (NH). NH had advised that they were not responsible for the ditch and the grating/oil trap. Mr Keir would be following this up with someone more senior in NH and would advise use once he had a suitable answer.
Cllr Plant had spoken to the Enforcement Officer who advised that the previous enforcement officer had left CDC and he was picking up on the work and would

come back to us once he had an answer on the issue at Land at Good View, Hambrook.

23-105.3 **County Councillor**

A report had been circulated. The Council encouraged Cllr Kerry-Bedell to circulate this report earlier to enable reading before the meeting.

The amount of money available by S106 and CIL grants was discussed. £162,615 was available through S106 for sustainable travel programmes which could not be used to repair existing infrastructure. £129,134 was available from CIL. It was not clear if this was monies the Council had already earmarked for other projects.

Action: Clerk to query the CIL amount with the WSCC Officer.

Cllr Kerry-Bedell advised that school road changes in Chidham Lane could come into effect in 2024.

All were encouraged to read WSCC Cllr Kerry-Bedell's report and respond directly to him with any questions.

23-105.4 **Clerk & RFO**

The Clerk reported the following issues:

- St John Ambulance training – the dates offered were not suitable and the Clerk has gone back to them to seek further dates.
- Hamstead Meadow in Chidham Lane – Hyde were confused as to whether they own this piece of land or not. It was suggested that we hold off asking the Council's Handyman to have a look at the repair required until we have a definitive answer from Hyde and perhaps ask Hyde to pass this piece of land to the Parish Council to maintain depending upon maintenance charges.
- We had been advised that the defibrillator at the Village Hall had been used in late December and ordered spare pads to replace and ensure that this machine was ready to use. Mr S Tanner reported that this had not indeed been used and the spare pads would be held for a future event. The keypad for the Hambrook Care Home defibrillator was on order.
- S106 funding for development of Hawthorne Meadow – 3 invoices had been paid out this year in the sum of £4,639.40 and this has been reclaimed from CDC.

23-106 **Committee Minutes & Reports**

23-106.1 **Planning Committee**

The minutes of the meeting held on 19 January 2023 were noted.

The implications of the Local Plan were discussed relating to the impact on large planning applications which had been paused while CDC seek legal advice. Cllr Moss advised that CDC would not take long to consider their position and to inform the Parish Council.

On 23-106.2 **Neighbourhood Plan Steering Group**

The notes of the meeting held on 9 January 2023 were noted.

23-106.3 **Feedback from outside groups:**

- WSALC Chair's Forum 25 January 2023 – Cllr Johnson had not attended this meeting.
- Sussex Police Liaison Meeting – 30 January 2023 – Cllr Johnson gave an update on the issues discussed at this meeting. Sussex Police had issues with resourcing and with rural crime. Issues covering our area include e-scooters, fly tipping, noisy bikes and robberies.
- Bournes Forum 31 January 2023 – The Chair and Cllr Johnson had attended this meeting which included an update on rural crime and other local issues.

23-106.4 **Litter picking**

A suggestion was made at the Parish Council meeting in November 2022 that a litter pick be arranged in the Spring with volunteers from both north and south of the parish.

There were a number of people around the Parish who were already covering Priors Leaze Lane, Broad Road, and the Main Road. There was nothing happening in Scant Road West and the peninsula including the car park at Cobnor which was particularly bad as there was no bin there. Kit could be borrowed from CDC. **Action: Clerk to find out about siting a bin at the Cobnor car park.**
It was suggested that an informal fun event be arranged on a date to be agreed. This subject was deferred to the next meeting for discussion.

23-106.5 **Street lighting on Broad Road**
A group including Cllrs Dixon, Johnson, Savory, Towers and the Clerk had walked up Broad Road the previous evening to assess the issue of lack of lighting. There were certain points where hedges grew over the footpath or the verge grass had encroached onto the path making the path smaller.
It had been agreed that we should wait until the first phase of the CALA Homes development had been completed and houses sold in order that we could include those residents in any future survey of street lighting. At that stage a public meeting should be held to understand local residents' views on the matter.

23-106.6 **Traffic Safety meeting 10 Feb 2023**
Unfortunately, there would be no attendance by Sussex Police in respect of Speed Watch. Cllr Kerry-Bedell would speak about the speed reduction policies being developed by WSCC and the various speed reduction methods which could be used on Broad Road e.g. 30mph roundels on posts, kerb buildouts, coloured tarmac, etc. These schemes would take time to implement, possibly 2 years.

23-106.7 **2021 Census**
Cllr Kerry-Bedell advised that there were 1008 households and 2588 residents in the parish included in his December report to the Parish Council.

23-106.8 **Consultation - Local Plan Regulation 19**
This consultation would be open for six weeks from 3 February and 17 March 2023. District Cllr Moss advised that Mr T Whitty, CDC Planning Manager, is preparing a briefing to parishes which will be out soon. The Chair and Vice Chair will be attending an online All Parishes meeting on the impact on parishes.
Action: A meeting will be held on Monday 20 February 2023 at the village hall at 4:30pm to consider a response. The Clerk will collate the responses and enter this onto the e-Consultation Form.

23-106.9 **Levelling-up and Regeneration Bill: Reforms to National Planning Policy**
A response on this consultation is required by 2 March 2023
The Chair had tried to complete this questionnaire but it was very detailed. Cllr Moss would try to get the Conservancy's response to this consultation sent to us as it might be useful to consider as part of our response. Cllrs Towers, Bolton and Johnson will meet to complete the response. [Post meeting note: Harbour Conservancy's response was circulated for information].

23-106.10 **Coronation of King Charles III**
The Clerk advised that she had written to all the local groups to understand if anyone was doing anything to mark this event. The WI had responded that they would be holding a picnic at Maybush Copse. **Action: Clerk to write to WI to offer a Parish Council grant to assist with this event.**

23-107 **Finance and Governance**

23-107.1 **Resolved:** That the invoices received to 2 February 2023 be approved for payment (attached at Appendix 1).

23-107.2 The Council noted the Direct Debit/Standing Order payments made and the credits received and ratified the payment made following email agreement

23-108 **Meeting Dates**

Neighbourhood Plan Steering Group – Tue 7 February 2022 Chidham Village Hall 7:30pm
Planning Committee – Thu 16 February 2023 Chidham Village Hall 7:30pm
Meeting to discuss response to CDC Local Plan Regulation 19 Consultation – Mon 20 Feb 2023 – Chidham Village Hall 7:30pm
POSAC – 21 Feb 2023 – Chidham Village Hall 7:30pm
Parish Council – Thu 2 Mar 2023 – Chidham Village Hall 7:30pm
Staffing Committee - Tuesday 7 March 2023 7:30pm by Teams PB / SJ/ GD and JT for information

23-109 **Items for the next meeting**

- Litter picking
- Emergency plan
- Traffic Safety
- Business Plan – send out revised document.

23-110 **Any Other Business**

- A meeting of the Staffing Committee would be held on Tuesday 7 March at 7:30pm by Teams (Cllrs Bolton, Dixon Johnson with the Chair ex-officio).
- Cllr Bolton to put up A5 notices in the Little Library in the playground.
- Cllr Bolton advised of SSE power cuts at various times over the last two weeks. Cllr Garrett will write to the Site Manager at CALA Homes asking for an explanation.
- Cllr Bramwell Smith is away from 14 February to 14 April 2023.

The meeting ended at 9:18pm.

Signed by: Date:

_____ _____

CHAIRMAN

Advisory Group to Parish Council – 2 February 2023
Schedule of Payments

To authorise invoices for payment:

	Name	Payment	Invoice/Ref No.	Content
1	P Bolton expenses	£24.00		Keys for Pynham/Broad Rd gate
2	Chidham Village Hall	£38.25	23/10	Hall hire December 22
3	Andrews Ground Maint.	£150.00	CHPCJAN23	Ground maintenance Jan 23
4	Handy Home Help	£75.00	2001/02	Installation of library; white line painting to slide in playground
5				
6				

To note Direct Debit/Standing Order payments made:

1	Evolve Pensions	£67.34	2 Feb 23	Pension Jan 2023

To note receipt of the following credits to the Council's bank accounts:

1	Lloyds Bank	£64.77	09 Jan 23	Bank interest
2	CDC	£4,637.40	27 Jan 23	Payment for 3 invoices submitted against grant total

To confirm/ratify any payments made following email agreement:

1	Defib Warehouse	£125.94	12 Jan 23	Keypad for Care Home Defibrillator
2	NALC	£51.71	18 Jan 23	Training J Towers 25 Jan 23
3	Bambi Jones	£60.00	23 Jan 23	Book Voucher P MacDougall

Draft minutes of the Planning Committee meeting held at Chidham Village Hall on Thursday 16 February 2023 at 7:30pm

Present:	Cllr G Dixon	Cllr B Garrett
	Cllr R Gowlett	Cllr S Johnson
	Cllr M Savory	Cllr J Towers (Chair)

In attendance: Clerk & RFO
District Cllrs A Moss, P Plant and D Rodgers

Members of public: Ms K Simmons, Smith Simmons & Partners

Meeting opened at 7:30pm

23-059 **Apologies for absence**
Apologies had been received from Cllr A Sargent.

23-060 **Declarations of Disclosable Pecuniary Interests**
None.

23-061 **Notes of the last meeting**
Some amendments were suggested:
- Minute 23-051 – Para 4 - Mr Keynes is a Hambrook resident.
- Minute 23-051 – Para 6 – 'speakers would be sought on behalf of both Parish Councils and **CDC** Planning Committee members….'

RESOLVED:
That subject to the above amendments the minutes of the last meeting of the Planning Committee held on 19 January be agreed as a correct record and signed by the Chair.

23-061.1 **Matters Arising**
None.

23-062 **Public Open Forum**
Ms K Simmons spoke regarding the planning application for 32 The Avenue, Hambrook.

23-063 **Planning Applications**

23-063.1 CH/22/02975/FUL - Case Officer: Rebecca Perris- extension to respond granted to 17 Feb 23
Mr Richard Cummins Coastway Cottage Drift Lane Chidham West Sussex
Conversion of single dwelling house into 2 no. flats.
One nearest railway line. Parking for 2 cars. 2 x 1 bed very small flats.
SJ Env Health comment hasn't been addressed. Could not support in the absence of that being resolved. Noise and vibration details not been met as yet.
Parish has hardly any one bed apartments.
RESOLVED:
That the Committee neither supports nor objects to this planning application but comments that the information regarding noise and vibration mitigation requested by the Environment Officer be provided.

23-063.2 CH/22/03214/FUL - Case Officer: Rebecca Perris - extension to respond granted to 17 Feb 23
Mr Perryer 32 The Avenue Hambrook Chidham West Sussex
Demolition of existing 1 no. dwelling, and erection of 2 no. dwellings.
RESOLVED:
That the Committee support this planning application with a condition that the drainage issues are addressed.

23-063.3 CH/23/00180/OBG - Case Officer: Jane Thatcher
Synergy Housing Limited
Chas Wood Nurseries Main Road Bosham Chichester

Modify the provisions described in the Section 106 agreement: Deed of Variation of permission 20/01854/OUT. Amendment in respect of mortgagee exclusion clause and first time homes clause.
This application proposed affordable housing for the entire development. The application had subsequently been refused.

23-063.4 23/00024/OUT
Land to the North of Penny Lane Hermitage Southbourne PO10 8HE
Erection of up to 84 dwellings with associated parking, public open space, drainage and alterations to access (all matters reserved except for access).
It was agreed that the committee should wait until Southbourne Parish Council had submitted his response before commenting. It was likely that the restrictions of emerging Local Plan would apply to this application.

23-063.5 CH/23/00216/DOM - Case Officer: Rebecca Perris
Mr & Mrs Johnston Stonecroft Main Road Bosham West Sussex
One and a half storey extension with associated roof works including 2 no. dormers. Cladding to be added to exterior of the building and composite roofing tiles to replace existing tiling. 1 no. proposed Juliet balcony to southern elevation. Proposed solar panels to eastern elevation. Proposed triple garage/carport with office room above.
RESOLVED:
That the Committee had no objection to this planning application.

23-064 **Planning Decisions**

23-064.1 CH/22/02176/DOM
Mr & Mrs Goodman Sunset House 7 Brook Meadows Hambrook West Sussex PO18 8FA
Single storey rear/side extension with pitched roof.
PERMIT

23-064.2 CH/22/02273/FUL
Mr M Herridge Orchard Farm, Caravan And Camping Site Drift Lane Chidham West Sussex PO18 8PP
Demolition of existing 1 no. workshop and creation of 1 no. workshop to north of site access.
PERMIT

23-064.3 CH/22/02617/DOM
Mr. D. Day and Mrs. C. Day Herons Mead Chidham Lane Chidham West Sussex PO18 8TQ
Erection of single storey extension, new bay window, 2 no. new pitch roofs, replacement windows and associated internal and external alterations.
PERMIT

23-064.4 22/002683/DOC
Hawthorne Meadow, Broad Road, Hambrook, Chidham
Discharge of condition 3 from planning permission (to provide Reptile Survey and Mitigation Report.
PERMIT

23-064.5 CH/23/00180/OBG
Synergy Housing Limited Chas Wood Nurseries Main Road Bosham Chichester West Sussex PO18 8PN
Modify the provisions described in the Section 106 agreement: Deed of Variation of permission 20/01854/OUT. Amendment in respect of mortgagee exclusion clause and first time homes clause.
REFUSE

23-065 **Planning Appeals**

23-065.1 **20/03320/OUTEIA** IN PROGRESS - Land East of Broad Road Broad Rd Nutbourne - Outline planning application (with all matters reserved except access) for up to 132 dwellings and provision of associated infrastructure.
Case Officer: Jane Thatcher
Public Inquiry: 15 May to 16 June 2023
Action: Cllr Towers will contact the Planning Officer re venue.

23-065.2 **20/03321/OUTEIA** IN PROGRESS - Land North of A259 Flat Farm Main Road Chidham West Sussex - Outline planning application (with all matters reserved except access) for up to 68 no. dwellings and provision of associated infrastructure.
Case Officer: Jane Thatcher
Public Inquiry: 15 May to 16 June 2023

23-065.3 **20/03378/OUT** IN PROGRESS **-** Land At Flat Farm Hambrook West Sussex PO18 8FT - Outline Planning Permission With Some Matters Reserved (Access) - Erection of 30 dwellings comprising 21 market and 9 affordable homes, access and associated works including the provision of swales.
Case Officer: Andrew Robbins
Virtual Hearing: No date has been decided as yet.

23-065.4 21/2361/FUL **IN PROGRESS**
Cockleberry Farm, Main Rd, Bosham, Chichester
Demolition of existing warehouse buildings, B8 container storage, residential caravans/park homes and stables and the erection of 9 no. dwellings and associated works including landscaping and access alterations.
Cllr Towers had circulated a draft response which needed to be received by PINS by 22 Feb 2023.
An exempt report had been considered by the CDC Planning Committee at its last meeting.
Action: Cllr Towers will revise the response as discussed. Clerk to submit to PINS by deadline. Clerk to send PINS link to Cllr Dixon to allow him to comment as a resident.

23-066 **Planning Enforcement**
No response had been received from CDC Enforcement to a request for an update on the Land North of Good View. **Action:** District Cllr Moss to speak to CDC Enforcement Officers regarding Land to North of Good View (20/00367/CONBC) and Long Acres (19/00200/CONCOU)..

23-067 **Chair's Report**
Willowbrook 21/01910/OUT – The Chair reminded all of the statement made by CDC Planning regarding the emerging Local Plan and the requirement of developers to contribute to a scheme of infrastructure improvements to the A27 road network and that they are taking legal advice on this issue and will respond over the new few weeks. In the meantime, any new major applications for housing will not be determined. The determination date had been set as 28 February. **Action:** Cllr Johnson will contact the Planning Officer to get an update on this process.

23-068 **Any Other Business**
CALA Homes – the A4 drawing circulated to residents was not clear. The marketing strategy had been approved and the developer was confident an end user would be found for the shop. The wheel washer was on site but the noise emanated from the street cleaner. The water coming off the site had improved. Cllr Johnson had submitted an enquiry regarding this site to Natural England.

23-069 **Date of Next Meeting**
The next meeting of the Planning Committee meeting will take place on Thursday 16 March 2023 at 7:30pm at Chidham Village Hall.

The meeting closed at 8:49pm

Signed by:

_____ _____
Signed: Chairman Date:

Chidham Hambrook Nutbourne East
Neighbourhood Plan Steering Group
7 February 2023

MINUTES

Present: Stephen Johnson (Chair), Keith Dimon, Bruce Garrett, Jane Towers, Peter Bolton, Andrew Sargent, Marilyn Savory, Geoff Dixon.

Apologies: Roger Gowlett, Jon Keynes.
Meeting will start at 7.30pm with a target finish time of 9.00pm.

Honorary Secretary: Lisa Wilcock.

Meeting commenced at 19:30 hrs

344/23	**Apologies** Jon Keynes, Roger Gowlett.	
345/23	**Election of Members** Marilyn Savory, Geoff Dixon, and Roger Gowlett (not present). Chair welcomed the new members who had previously indicated their willingness to serve..	
346/23	**Declarations of Interest** None.	
347/23	**Approval of draft notes of the meeting held on 9th January 2023** Draft notes were approved as the meeting did not meet quorum.	
348/23	**Matters from mins that are not on the agenda that the Chair considers need to be added at short notice** None.	
349/23	**Local Plan – brief catch up on the draft plan and the next stage of the process.** For the benefit of the new members the Chair gave a summary of how the group has developed the NP over the past 4 years. Noted that the LP has now progressed and the allocation for Chidham and Hambrook is 300 – minus housing that has already been granted planning permission – leaves 156. Noted that the planning applications for CALA Homes and Chaswood total 144. The Chair reminded the group of the next stages of the Local Plan process.	
350/23	**Local Planning Applications – brief catch up** Chaswood (allowed on appeal), Sunley (appeal), Willowbrook Riding School (committee), Cockleberry Farm (appeal), Orchard Farm has been refused. Pallant appeal is in May/June with a result expected in September. The group will oppose applications that are not consistent with the LP/NP. Noted the Local Plan can be referred to when objecting to planning applications.	
351/23	**Implications for drafting our Neighbourhood Plan** The Chair gave the group an update on how the process works and the importance of having the NP ready for a referendum.	
352/23	**Our Draft Policies – Necessary focus – see document from Jon Herbert/Troy** Notes were made on the draft policies by Troy Planning. This document was distributed to the group in advance of the meeting. It was **agreed** that a small group would revise the policies in line with the Local Plan and this would be brought back to the next meeting. The agenda for the group will include but is not limited to: Draft Policies v19 and comments. Policy comments included: • S1/LP1 – noted local facilities needs to be addressed. Noted that the categorisation of villages in the LP. • Add Housing number 156 to LP1.	

	• LP2a – Settlement boundary areas need correcting. • Maps – noted that it is preferred to keep maps in to help residents. • Settlement gaps –Troy Planning to work on the settlement gaps as noted. • Rural exception sites and their environmental value. that are environmentally valuable as defined in the LP. • Windfall sites – remove from the NP? Group to address this. • Explore the question of biodiversity and environmental value. • Self-build – check the passport conditions. • EM1/3– note it is to be made specific to the Parish. Dark skies, AONB and Maybush Copse. Noted recreational disturbance wording needs rewording. • Wildlife Corridors – make it specific to the Parish and to protect it. • Biodiversity – make it Parish specific within the document. • Convenience Store – remove policy and make it as aspiration? Not because it has been identified within a development. • Homeworking – policy needs definition. • Local occupancy – policy need definition. • Types of Housing – policy needs to reflect housing survey. • Housing Design – policy needs definition. • Accessible housing - making sure it does not contradict the Local Plan. • Density – policy needs definition. • Design principle – ensure there is no duplication and making sure it does not contradict the LP which was not released when it was written. • DS2 – some of this policy may be moved to the design section. • Transport access policies – noted it is more an aspiration than a policy. • Green spaces/Rights of way need to be addresses according to comments. The group **agreed** that a Policies Group would meet on 22 February and will report back at the next meeting. Group members are Geoff Dixon, Stephen Johnson, Marilyn Savory, Andy Sargeant but email contributions from the rest of the group were encouraged.	
353/23	**Strategic Gaps Policy** Chair to establish how to progress this with Jon Herbert proposal. Document noted.	JT
354/23	**Expenditure Funding and likely costs** Clerk of the Parish Council to help with the grant applications for this project.	Clerk
355/23	**Other – Service Village Boundaries** The group is to obtain a definition of a service village and where the boundaries are for the NP.	
356/23	**AoB** Consultation date is still set on 28 March 2023.	
	Date of Next Meeting: 6 March 2023 and then 11 April 2023.	

Meeting closed 21:50 hrs

DRAFT

CHIDHAM & HAMBROOK PARISH COUNCIL – IBP PROJECTS IDENTIFIED FOR CIL FUNDING

Org Name	IBP Id	Category	Project Type	Scheme	Justification	Phasing	Term Time	Cost Range	Funding Sources	Potential Delivery Lead	CIL S106 Other	Planning Ref
Chidham and Hambrook Parish Council	IBP/ 603	Transport	Car parking	Improve residents' parking in the following areas: East side of Chidham Lane to the Meadow, both sides of Broad Road by Broad Meadow, outside Mansfield Cottages, top of Cot Lane and Kiln Mews Lion Park development Hambrook	Improve parking			£10,000		WSCC	CIL	
Chidham and Hambrook Parish Council	IBP/ 814	Transport	Local road network	Traffic calming measures in Broad Road	Traffic calming measures to accompany the SIDs (IBP/811) being installed.	2019	Short term (2023-2028)	£10,000			CIL	
Chidham and Hambrook Parish Council	IBP/ 741	Transport	Pedestrian infrastructure	Establish better footways and provision of pedestrian refuges/ crossings on A259	Pedestrian safety				Local Transport Improvement programme - £160,000 towards sustainable transport.		S106	
Chidham and Hambrook Parish Council	IBP/ 813	Transport	Pedestrian infrastructure	Improved street lighting on Broad Road	Young people feel vulnerable walking home at night.	2019	Short term (2023-2028)	£10,000		CHPC/WSCC	CIL	
Chidham and Hambrook Parish Council	IBP/ 821	Transport	Public transport	Replacement/repair of bus shelters in the Parish	Adequate shelter provided for bus passengers.	2020-2021	Short term (2023-2028)	£5,000		Chidham and Hambrook Parish Council	CIL	
Chidham and Hambrook Parish Council	IBP/ 889	Social Infrastructure	Community facilities	Review of Neighbourhood Plan	On-going neighbourhood plan review has projected costs over the next 24 months over and above the grants available.	2020-2022	Short term (2023-2028)	£5,000	and Parish Council.		CIL	

Chidham and Hambrook Parish Council	IBP/816	Social Infrastructure	Community facilities	Developing the Parish Council's existing website by 2020 to meet required legislation and supply of Parish Councillors' laptops	To improve communications to a broader audience; especially new residents.	2020-2021	Short term (2023-2028)	£5,000		CHPC	CIL	
Chidham and Hambrook Parish Council	IBP/746	Social Infrastructure	Streetscene and built environment	Placement of additional litter/dog waste bins in appropriate areas of the parish.			Short term (2023-2028)				CIL	
Chidham and Hambrook Parish Council	IBP/744	Green Infrastructure	Allotments	Allotments	Preparation of allotments		Short term (2023-2028)	£10,000			CIL	
Chidham and Hambrook Parish Council	IBP/809	Green Infrastructure	Public open space	Development of open spaces on Broad Road	Improvements for residents' enjoyment. Security installation, fencing and gates in both areas.	2019	Short term (2023-2028)	£120,000	(S106) £23,691.70 (PC EMR) £50,000	Chidham and Hambrook Parish Council	CIL	
Chidham and Hambrook Parish Council	IBP/709	Public and Community Services	Cemetery	St Mary's Church Graveyard, Cot Lane, Chidham. Extension of graveyard. Local farmer has donated land.	Existing extension graveyard is very nearly full.		Short term (2023-2028)	£20,028.80		Chidham and Hambrook PC	CIL	