



I hereby give notice of a meeting of Chidham and Hambrook Parish Council to be held on Thursday 6 June 2024 at Chidham Village Hall commencing at 7.30pm

All members of Chidham and Hambrook Parish Council are hereby summoned to attend.

Please note that this is a meeting held in public and not a public meeting.

Members of the Public: Members of the public have a right to attend Council meetings and are most welcome. Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.

AGENDA

1. Apologies for absence

To resolve to accept apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declarations of interest

To receive declarations of interest on any items on the agenda.

3. Co-option of a Councillor

To consider the co-option of up to three Councillors to fill the current vacancies on the Parish Council.

4. Minutes

To resolve to approve the Minutes of the Annual Parish Council meeting held on 2 May 2024.

5. Actions Update

To receive an update on actions agreed at the last meeting not on this agenda.

6. Public Session

The public session which, at the Chairman's discretion may last up to 15 minutes, is to enable members of the public to ask questions of and make comment to the Council.

Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting.

Members of the public are asked to restrict their comments and/or questions to three minutes.

7. Reports

To receive the following reports.

Chairman's Report

Chichester District Councillor's Report

West Sussex County Councillor's Report

Clerk's Report

8. Committee Meetings

To note the Minutes from Committee Meetings held since the last Parish Council meeting and consider any recommendations.

Planning meeting – 16 May 2024

NPSG Meetings – 20 May 2024

9. External Meetings

To receive reports from any external meetings attended by Councillors.

10. Website provision

To consider switching to an alternative provider to enable easier and compliant provision of an accessible website.

11. Footpaths within the Parish

To receive an update on the situation with the collapsed seawall and closed footpaths to understand the agencies involved.

12. Policy Adoption and review

To review the following Policies and determine that they are fit for purpose and consider any proposed amendments.

Complaints Policy

Scheme of delegation

13. Finance and Governance

To resolve to approve the schedule of payments

To resolve to approve the bank reconciliation

To review the budget monitoring statement

14. Upcoming Meeting Dates

To note the dates for up coming meetings

Planning Committee – 19 June 2024

NPSG Committee – 1 July 2024

Parish Council – 4 July 2024

15. Items for referral to the next meeting.

Signed_ C A Smith

Date_ 31/05/2024

Parish Clerk

*By resolution, the Parish Council may decide to exclude the Press and Public from any part of the meeting¹
1 Public Bodies (admission to meetings) Act 1960*