



I hereby give notice of a meeting of Chidham and Hambrook Parish Council to be held on Thursday 4 July 2024 at Chidham Village Hall commencing at 7.30pm

All members of Chidham and Hambrook Parish Council are hereby summoned to attend.

Please note that this is a meeting held in public and not a public meeting.

Members of the Public: Members of the public have a right to attend Council meetings and are most welcome. Filming of Parish Council meetings and use of social media: During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent for the duration of the meeting.

AGENDA

1. Apologies for absence

To resolve to accept apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declarations of interest

To receive declarations of interest on any items on the agenda.

3. Co-option of a Councillor

To consider the co-option of up to two Councillors to fill the current vacancies on the Parish Council.

4. Minutes

To resolve to approve the Minutes of the Annual Parish Council meeting held on 6 June 2024.

5. Actions Update

To receive an update on actions agreed at the last meeting not on this agenda.

6. Public Session

The public session which, at the Chairman's discretion may last up to 15 minutes, is to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes.

7. Reports

To receive the following reports.

Chairman's Report

Chichester District Councillor's Report

West Sussex County Councillor's Report

Clerk's Report

8. Parish Council committees

In light of the resignation of two councillors the Parish Council will need to review the membership of the Finance Committee, Planning Committee and Neighbourhood Plan Steering Group.

9. Committee Meetings

To note the Minutes from Committee Meetings held since the last Parish Council meeting and consider any recommendations.

10. External Meetings

To receive reports from any external meetings attended by Councillors.

11. Website provision

To consider switching to an alternative provider to enable easier and compliant provision of an accessible website.

12. Footpaths within the Parish

To receive an update on the situation with the collapsed seawall and closed footpaths to understand the agencies involved.

13. Community Orchard

To consider a proposal for the Parish Council to manage a Community Orchard on a new development site.

14. Policy Adoption and review

To review the following Policies and determine that they are fit for purpose and consider any proposed amendments.
Communications and Email Policy.

15. Finance and Governance

To resolve to approve the schedule of payments
To resolve to approve the bank reconciliation
To review the budget monitoring statement
To receive confirmation of the quarterly inspection of the accounts.

16. Upcoming Meeting Dates

To note the dates for upcoming meetings
Planning Committee – 18 July 2024
NPSG Committee – 22 July 2024
Finance Committee - TBA

17. Items for referral to the next meeting.

Signed_ C A Smith

Parish Clerk

Date 27 June 2024

*By resolution, the Parish Council may decide to exclude the Press and Public from any part of the meeting¹
1 Public Bodies (admission to meetings) Act 1960*