**CHIDHAM HAMBROOK NUTBOURNE EAST**

**Neighbourhood Plan Steering Group**

**7th June 2021 via Zoom**

**Draft MINUTES**

**Present:** Stephen Johnson, Keith Dimon, Jane Towers, Andrew Kerry-Beddell, Sue Bramwell-Smith, Andrew Sargent, Philip MacDougall (Chair), Bruce Garrett, Rachel Perri, Peter Bolton.

**Honorary Secretary**: Lisa Wilcock.

*Meeting commenced at 1931hrs*

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| 202/21 | **Apologies**Andy Collins. |  |
| 203/21 | **Declarations of Interest**None. |  |
| 204/21 | **Approval of minutes of the meeting held on 10th May 2021.**Approved.  |  |
| 205/21 | **Matters not on the Agenda that the Chair considers need to be added at short notice.**i) Letter detailing the fees from Troy Planning was distributed to the group in advance of the meeting. It was **agreed** that the group would consider the letter and get back to the Chair with their decision. Action: Group to go back to the Chair by Monday 14th June but some clarity over the 2 options will be required. ii) CDC Cabinet Meeting. Debrief from the cabinet meeting was given to the group. Noted that Toby Ayling commented that PCs continue with NPs at their own risk as they could have to be rewritten when the Local Plan reaches examination. Timelines were given during the meeting which the group noted.iii) Prospect Farm meeting debrief was given to the group.  | PMacD |
| 206/21 | **Grant Funding**Publishing Costs to be agreed by the group. It was **agreed** that the group request the Clerk of the Parish Council progress with the application.  | Clerk |
| 207/21 | **Sunley Homes Appeal**Objections that have gone in will be included again in the appeal. A response has been written by a member of the Parish Council and a copy of this has been distributed to the Planning Committee for their additional comments. This has to be submitted by 18th June 2021.  |  |
| 208/21 | **Settlement Gaps Paper**The Policy that Jon Herbert has written for the group is to be considered and amendments added where necessary. This is a key policy that will influence the NP and the group need to go back to Jon Herbert with their amendments. The group **agreed** to the document with some minor changes - page 16 the settlement gap should go north of the railway line to protect development further East. **Action** SJ to speak to Jon Herbert with the amendment on page 16. | SJ |
| 209/21 | **Chidham and Hambrook Interim Housing Statement**The group were given the report in advance of the meeting. Amendments noted are - Section 1.4 the last 2 sentences on page 4 the timings are wrong and not in line with the LP. Paragraph 2.2 on page 9 –add the date of when the allocation of 400 was announced which was on 19th November 2020. Housing figures are also disputed as the allocation is subject to further testing. The Chair would like to publish the portion of the document that is correct. Schools and doctors need to be mentioned so that it advises the public of the expectation and the reality. 5.5 needs updating and AKB to message the Chairman with amendments to section 5.5. **Action** AKB to advise the Chair on changes to section 5.5. **Action** Chair to make the changes and send to Jon Herbert to his review before the group send out the first portion of the document to the public. **Action** Chair to update document, circulate it to the group, then it will go to the Parish Council for approval. | AKBPMacD |
| 210/21 | **Policy Document Progress**Document has been commented on and the document has been distributed, zoom meeting and updates were given. Action plan has been put in place to progress with the policies.  |  |
| 211/21 | **Constraints Paper**This has been issued to Toby Ayling but no response has been received regarding the document. It was suggested that the Clerk of the Parish Council should arrange a meeting with Toby Ayling. **Action** JT to contact Toby Ayling to ask for his comment. JT to liaise with Bambi. | JT |
| 212/21 | **AOB**CDC amended permissions from Pallant Homes the group discussed. |  |
| 213/21 | **Date of next meeting 5th July 2021** |  |

*Meeting closed 21:14hrs*