**Chidham Hambrook Nutbourne East**

**Neighbourhood Plan Steering Group**

**6th September 2021 via Zoom Videoconferencing**

**MINUTES**

**Present:** Stephen Johnson, Keith Dimon, Jane Towers, Andrew Sargent, Philip MacDougall (Chair), Jon Keynes, Andy Collins, Sue Bramwell-Smith.

**Apologies:** Bruce Garrett, Andrew Kerry Beddell.

**Honorary Secretary**: Lisa Wilcock.

*Meeting commenced at 1930hrs*

|  |  |  |
| --- | --- | --- |
| 233/21 | **Apologies**  Bruce Garrett, Andrew Kerry Beddell, Jon Keynes. |  |
| 234/21 | **Declarations of Interest** |  |
| 235/21 | **Approval of minutes of the meeting held on 16th August 2021.**  Approved. |  |
| 236/21 | **Matters not on the agenda that the Chair considers need to be added at short notice.**  i) Email from Jon Keynes Sunley Estate email to be considered during the meeting. Andy Collins advised the group that the points in the email had been discussed over the months within the group meeting. It was acknowledged that this is a NP Steering group and the remit is not planning but the email contained important points. It was acknowledged that the group is not a planning committee and that the points made should be made at the Parish Meeting.  ii) Matters arising – SJ was minuted to do the Monitoring Report on the previous NP. SJ has written a draft report and it will be submitted to the Parish Council for adjustment and approval. |  |
| 237/21 | **Update on Strategy Document**  The group received a document from Jon Herbert before the last meeting. A number of errors have been corrected and there have been suggested amendments. The amendments have been submitted back to Jon Herbert for the document to be finalised. |  |
| 238/21 | **Update on Policy Document**  The group received suggestions from Jon Herbert and the group have submitted their response to those suggestions. The group are just waiting for a meeting with Jon Herbert. Noted that the Strategy document and the Policy document are to be published as soon as they are finalised. Noted that the Settlement Gap Policy Document is a policy which has to be credible and the group can justify doing it. The East West gap has been built over on the East side of Broad Road and Toby Ayling commented on this and how we are going to present that gap. |  |
| 239/21 | **AOB**   1. Strategy document to go out to the community but it is pre regulation 14. This document is an introduction to where we are rather than a regulation 14 process. One issue is hard copies maybe not be the way to go, maybe the group should do extensive publicity about the document and then do an event to present the document via a public event. This was strategy was **agreed.**   ii) Is SJ going to talk to Jon Herbert about the corridors in particular the one near Southbourne. SJ will speak to Jon Herbert about all the outstanding work at once when a meeting is set up. Action SJ to give feedback at the next meeting.  iii) Wildlife corridor also needs to be agreed. The CDC website shows the wildlife corridor and the map needs to be considered. Action KD to send the Chair the maps.  iv) Local Plan Review – concerned by talk about Chidham and Hambrook number 5 service site out of 22 but there was talk how Chidham and Hambrook had a number of 500 regularly and the west side of Chichester a more appealing area to build on. | SJ |
| 240/21 | **Date of next meeting 11th October 2021.** |  |

*Meeting closed 2028hrs*