**Chidham Hambrook Nutbourne East**

**Neighbourhood Plan Steering Group**

**10 January 2022 via Zoom Videoconferencing**

**MINUTES**

**Present:** Philip MacDougall (Chair), Stephen Johnson, Keith Dimon, Jane Towers, Andrew Sargent, Sue Bramwell-Smith, Jon Keynes, Bruce Garrett, Jon Keynes.

**Apologies:** Andy Collins

**Honorary Secretary**: Lisa Wilcock.

*Meeting commenced at 1930hrs*

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| 270/21 | **Apologies**  None |  |
| 271/21 | **Declarations of Interest**  None |  |
| 272/21 | **Approval of minutes of the meeting held on 6th December 2021.**  Approved. |  |
| 273/21 | **Matters from mins that are not on the agenda**  Noted next meeting is 7 February 2022. |  |
| 274/21 | **Opening remarks by Chair**  None of note. |  |
| 275/21 | Matters not on the agenda that the Chair considers need to be added at short notice.  Whether to go ahead with the Public Meeting because of COVID The group are not likely to know what the situation will be. By the 18th. The area is running at 1 in every 100 people. Do we continue with the public meeting.  **Public F2F and Zoom meetings/** **Do we go ahead with F2F meeting.**  Group recognises the difficult situation that a face-to-face meeting being put in place and how it may affect some people’s decision to attend who may have underlying health conditions. Noted that it is reported that the Omicron strain may have peaked. The group discussed the concern of getting a large number of residents at St Wilfrid’s Hall for a face-to-face meeting and although not culpable the main concern was over a lack of attendance. The Chair asked the group whether to cancel the public meeting on 18th and asked for any further comments on that. It was discussed that it was an opportunity for the public to receive hard copies of the interim report and even if the public meeting were to be cancelled a presence at St Wilfrids at the same date and time of the public meeting should be made available just in case word does not get around. Hard copies of the document and a piece of paper telling residents about the Zoom meeting the next day will be made available to enable residents an opportunity to voice their views. Noted that the group still have not had housing allocation from CDC but it is expected imminently and this could shift the discussion. It was **agreed** that the group will retain the St Wilfrids room booking and have 3 volunteers on hand to help any resident who may turn up. **Action** Chair to notify the Clerk so that the website can be updated. **Action** JT to put it on Facebook. **Action** Bruce Garrett to speak to Harry about obtaining the key and tell him not to set out the chairs.  **Agreement of the Agenda of the Zoom meeting**  The Chair went through the proposed agenda which was distributed to the group in advance of the meeting. It was **agreed** that the following members would speak under the agenda items as follows:  Opening Remarks – PMacD  Brief background – SJ and JT  Q and A – to be Chaired by PMacD  Summing up – Chair  It was **agreed** that some screen sharing of the strategy itself would take place but JT will talk to SJ outside of the meeting to set this up. The Clerk will be asked to attend the zoom to support the Chair. **Action** PMacD to speak the Clerk about attending the Zoom meeting.  **Any other matters related to these meetings.**  The group discussed possible points that the public may bring up and how responses would be handled. Noted that the public have made it clear that they do not want more than 200 houses in the parish. Noted that objective studies on each of the sites is very important as these studies back the groups site selections. It also needs to be made clear that residents’ feedback is evidence which will be required to fight against any proposals which do not fall in line with the draft NP. Noted that some answers to question may be followed up by email if they require further investigation.  The group discussed a **Deadline for the questionnaire.** It was suggested that it could be 31 January 2022 but if it is in the Village Magazine then that may be too early. It was **agreed** that the questionnaire deadline will be set at 14 February 2022 and this will be put on the website. **Action** PMacD to ask the Clerk to put it on the website. | PMacD  JT  BG  PMacD  PMacD  PMacD |
| 276/21 | **Policy Document**  SJ updated the group on the current situation. Noted that an email from JH had been received on the day of the meeting but had not been fully anaylsed but it appeared that the document had very little further changes to be made. It is expected that the document will now progress to a finished document fairly quickly. |  |
| 277/21 | **Any other business**  Noted that concernover the Scant Road development may make residents not support the NP.  Noted that a 2-form entry school is expected in the Southbourne area only and not within the Parishes |  |
| 278/21 | **Date of next meeting Monday 7 February 2022** |  |

*Meeting closed 2100 hrs*