

**Draft minutes of a Meeting of Chidham and Hambrook Parish Council
held at Chidham Village Hall on Thursday 2 February 2023 at 7:30pm**

Present Cllr B Garrett Cllr P Bolton
Cllr S Bramwell Smith Cllr G Dixon
Cllr S Johnson Cllr M Savory
Cllr J Towers

In attendance District Cllrs A Moss, P Plant and D Rodgers; County Cllr A Kerry-Bedell:

Members of Public None

Meeting commenced at 7:30pm

- 23-101 **Apologies for absence**
Apologies for absence had been received from Cllrs Gowlett and Sargent.
- 23-102 **Declaration of interests**
None
- 23-103.1 **Minutes**
Resolved: That the minutes of the Parish Council meeting held on 5 January 2023 be agreed as an accurate record and signed by the Chair.
- 23-103.2 **Matters Arising**
None.
- 23-104 **Public Open Forum**
There were no members of public present.
- 23-105 **Receive Reports**
- 23-105.1 **Parish Council Chair**
- The Chair wished to record the passing of Stephanie Cecil, a Parish Councillor from 2015-2018 (also of Southbourne Parish Council previously). Her funeral will take place at 1:45pm on Friday 17 February 2023 at The Oaks, Havant Crematorium (on the outskirts of Havant, adjacent to the Spire Portsmouth Hospital).
 - She had undertaken community engagement online training in January which encouraged thinking outside the box instead of just putting flyers out or consultation leaflets. She suggested that an informal Focus Group be set up including the various areas of the parish. This can be developed when time allows over the next few months.
- 23-105.2 **District Councillors**
A report had been circulated.
Cllr Moss advised that the District Council was very busy with Local Plan matters at present. The consultation, available from 3 February 2023, was particularly about whether the District Council had followed the correct procedures so far. The Parish Council needed to respond on these questions but could include anything other than procedure and this would be forwarded to the Inspector to take into account.
Cllr Moss advised that he had spoken to Mr D Keir, CDC Drainage Officer, regarding his communication with National Highways (NH). NH had advised that they were not responsible for the ditch and the grating/oil trap. Mr Keir would be following this up with someone more senior in NH and would advise use once he had a suitable answer.
Cllr Plant had spoken to the Enforcement Officer who advised that the previous enforcement officer had left CDC and he was picking up on the work and would

come back to us once he had an answer on the issue at Land at Good View, Hambrook.

23-105.3 **County Councillor**

A report had been circulated. The Council encouraged Cllr Kerry-Bedell to circulate this report earlier to enable reading before the meeting.

The amount of money available by S106 and CIL grants was discussed. £162,615 was available through S106 for sustainable travel programmes which could not be used to repair existing infrastructure. £129,134 was available from CIL. It was not clear if this was monies the Council had already earmarked for other projects.

Action: Clerk to query the CIL amount with the WSCC Officer.

Cllr Kerry-Bedell advised that school road changes in Chidham Lane could come into effect in 2024.

All were encouraged to read WSCC Cllr Kerry-Bedell's report and respond directly to him with any questions.

23-105.4 **Clerk & RFO**

The Clerk reported the following issues:

- St John Ambulance training – the dates offered were not suitable and the Clerk has gone back to them to seek further dates.
- Hamstead Meadow in Chidham Lane – Hyde were confused as to whether they own this piece of land or not. It was suggested that we hold off asking the Council's Handyman to have a look at the repair required until we have a definitive answer from Hyde and perhaps ask Hyde to pass this piece of land to the Parish Council to maintain depending upon maintenance charges.
- We had been advised that the defibrillator at the Village Hall had been used in late December and ordered spare pads to replace and ensure that this machine was ready to use. Mr S Tanner reported that this had not indeed been used and the spare pads would be held for a future event. The keypad for the Hambrook Care Home defibrillator was on order.
- S106 funding for development of Hawthorne Meadow – 3 invoices had been paid out this year in the sum of £4,639.40 and this has been reclaimed from CDC.

23-106 **Committee Minutes & Reports**

23-106.1 **Planning Committee**

The minutes of the meeting held on 19 January 2023 were noted.

The implications of the Local Plan were discussed relating to the impact on large planning applications which had been paused while CDC seek legal advice. Cllr Moss advised that CDC would not take long to consider their position and to inform the Parish Council.

On 23-106.2 **Neighbourhood Plan Steering Group**

The notes of the meeting held on 9 January 2023 were noted.

23-106.3 **Feedback from outside groups:**

- WSALC Chair's Forum 25 January 2023 – Cllr Johnson had not attended this meeting.
- Sussex Police Liaison Meeting – 30 January 2023 – Cllr Johnson gave an update on the issues discussed at this meeting. Sussex Police had issues with resourcing and with rural crime. Issues covering our area include e-scooters, fly tipping, noisy bikes and robberies.
- Bournes Forum 31 January 2023 – The Chair and Cllr Johnson had attended this meeting which included an update on rural crime and other local issues.

23-106.4 **Litter picking**

A suggestion was made at the Parish Council meeting in November 2022 that a litter pick be arranged in the Spring with volunteers from both north and south of the parish.

There were a number of people around the Parish who were already covering Priors Leaze Lane, Broad Road, and the Main Road. There was nothing happening in Scant Road West and the peninsula including the car park at Cobnor which was particularly bad as there was no bin there. Kit could be borrowed from CDC. **Action: Clerk to find out about siting a bin at the Cobnor car park.**

It was suggested that an informal fun event be arranged on a date to be agreed. This subject was deferred to the next meeting for discussion.

23-106.5

Street lighting on Broad Road

A group including Cllrs Dixon, Johnson, Savory, Towers and the Clerk had walked up Broad Road the previous evening to assess the issue of lack of lighting. There were certain points where hedges grew over the footpath or the verge grass had encroached onto the path making the path smaller. It had been agreed that we should wait until the first phase of the CALA Homes development had been completed and houses sold in order that we could include those residents in any future survey of street lighting. At that stage a public meeting should be held to understand local residents' views on the matter.

23-106.6

Traffic Safety meeting 10 Feb 2023

Unfortunately, there would be no attendance by Sussex Police in respect of Speed Watch. Cllr Kerry-Bedell would speak about the speed reduction policies being developed by WSCC and the various speed reduction methods which could be used on Broad Road e.g. 30mph roundels on posts, kerb buildouts, coloured tarmac, etc. These schemes would take time to implement, possibly 2 years.

23-106.7

2021 Census

Cllr Kerry-Bedell advised that there were 1008 households and 2588 residents in the parish included in his December report to the Parish Council.

23-106.8

Consultation - Local Plan Regulation 19

This consultation would be open for six weeks from 3 February and 17 March 2023. District Cllr Moss advised that Mr T Whitty, CDC Planning Manager, is preparing a briefing to parishes which will be out soon. The Chair and Vice Chair will be attending an online All Parishes meeting on the impact on parishes.

Action: A meeting will be held on Monday 20 February 2023 at the village hall at 4:30pm to consider a response. The Clerk will collate the responses and enter this onto the e-Consultation Form.

23-106.9

Levelling-up and Regeneration Bill: Reforms to National Planning Policy

A response on this consultation is required by 2 March 2023

The Chair had tried to complete this questionnaire but it was very detailed. Cllr Moss would try to get the Conservancy's response to this consultation sent to us as it might be useful to consider as part of our response. Cllrs Towers, Bolton and Johnson will meet to complete the response. [Post meeting note: Harbour Conservancy's response was circulated for information].

23-106.10

Coronation of King Charles III

The Clerk advised that she had written to all the local groups to understand if anyone was doing anything to mark this event. The WI had responded that they would be holding a picnic at Maybush Copse. **Action: Clerk to write to WI to offer a Parish Council grant to assist with this event.**

23-107

Finance and Governance

23-107.1

Resolved: That the invoices received to 2 February 2023 be approved for payment (attached at Appendix 1).

23-107.2

The Council noted the Direct Debit/Standing Order payments made and the credits received and ratified the payment made following email agreement

23-108

Meeting Dates

Neighbourhood Plan Steering Group – Tue 7 February 2022 Chidham Village Hall 7:30pm

Planning Committee – Thu 16 February 2023 Chidham Village Hall 7:30pm

Meeting to discuss response to CDC Local Plan Regulation 19 Consultation – Mon 20 Feb 2023 – Chidham Village Hall 7:30pm

POSAC – 21 Feb 2023 – Chidham Village Hall 7:30pm

Parish Council – Thu 2 Mar 2023 – Chidham Village Hall 7:30pm

Staffing Committee - Tuesday 7 March 2023 7:30pm by Teams PB / SJ/ GD and JT for information

23-109

Items for the next meeting

- Litter picking
- Emergency plan
- Traffic Safety
- Business Plan – send out revised document.

23-110

Any Other Business

- A meeting of the Staffing Committee would be held on Tuesday 7 March at 7:30pm by Teams (Cllrs Bolton, Dixon Johnson with the Chair ex-officio).
- Cllr Bolton to put up A5 notices in the Little Library in the playground.
- Cllr Bolton advised of SSE power cuts at various times over the last two weeks. Cllr Garrett will write to the Site Manager at CALA Homes asking for an explanation.
- Cllr Bramwell Smith is away from 14 February to 14 April 2023.

The meeting ended at 9:18pm.

Signed by:

Date:

CHAIRMAN

Advisory Group to Parish Council – 2 February 2023
Schedule of Payments

To authorise invoices for payment:

	Name	Payment	Invoice/Ref No.	Content
1	P Bolton expenses	£24.00		Keys for Pynham/Broad Rd gate
2	Chidham Village Hall	£38.25	23/10	Hall hire December 22
3	Andrews Ground Maint.	£150.00	CHPCJAN23	Ground maintenance Jan 23
4	Handy Home Help	£75.00	2001/02	Installation of library; white line painting to slide in playground
5				
6				

To note Direct Debit/Standing Order payments made:

1	Evolve Pensions	£67.34	2 Feb 23	Pension Jan 2023
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To note receipt of the following credits to the Council's bank accounts:

1	Lloyds Bank	£64.77	09 Jan 23	Bank interest
2	CDC	£4,637.40	27 Jan 23	Payment for 3 invoices submitted against grant total

To confirm/ratify any payments made following email agreement:

1	Defib Warehouse	£125.94	12 Jan 23	Keypad for Care Home Defibrillator
2	NALC	£51.71	18 Jan 23	Training J Towers 25 Jan 23
3	Bambi Jones	£60.00	23 Jan 23	Book Voucher P MacDougall