**Chidham Hambrook Nutbourne East**

**Neighbourhood Plan Steering Group**

**11th July 2022 via Zoom Videoconferencing**

**MINUTES**

**Present:** Philip MacDougall (Chair), Stephen Johnson, Keith Dimon, Bruce Garrett, Jane Towers, Peter Bolton, Andrew Sargent, Jon Keynes.

**Apologies:**  None

Meeting will start at 7.30pm with a target finish time of 9.00pm.

**Honorary Secretary**: Lisa Wilcock.

*Meeting commenced at 1930 hrs*

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| 316/22 | **Apologies**  None. |  |
| 317/22 | **Declarations of Interest**  None. |  |
| 318/22 | **Approval of minutes of the meeting held on 11th July 2022**  Carry to the next meeting for approval. |  |
| 319/22 | **Matters from mins that are not on the agenda**  None. |  |
| 320/22 | **Opening remarks by Chair**  Noted prior to the meeting that Sue Bramwell-Smith has left the group. |  |
| 321/22 | **Matters not on the agenda that the Chair considers need to be added at short notice.**  None. |  |
| 322/22 | **Draft Policy Document**  It was proposed to the group that a timetable on how policies will be finalised and closed off needed to be agreed. The items to be included within this process are Draft Policy Document, Settlement Gap Policy, Supporting text, Consultation Plan. Noted that the LP is due to be approved by the Council in January 2023 as failure to do so will result in another 9 month delay because of the election process. This does mean that the policies will need to be almost finalised ready for final tweaks and then go through the public consultation process but this can only happen after the LP is released. It was **proposed** to the group that a working party should meet face to face to discuss policies to ensure they are ready for the LP publication. This was **agreed** and the meeting was set on 15th November from 10am to 12noon. The group are to give feedback at the meeting in December. |  |
| 323/22 | **The Settlement Gap Policy (drafted by Jon Herbert)**  The document was shared with the group via Zoom. The map showing the gaps which best reflects the comments made by Troy Planning were left up and group discussed possible developments surrounding proposed sites. Noted that this policy may not be able to be implemented and the group should not spend too much time on it at this stage. The document will be discussed during the meeting on 15th November and draft supporting text to go with the policies will be written. This will also be part of the consultation process. |  |
| 324/22 | **Supporting Text that will be in the Plan Document**  This is to be discussed during the meeting on 15th November 2022. |  |
| 325/22 | **A Consultation plan and Timetable (as we need to show that we have consulted with residents about the policies)**  The group discussed when the best time to hold the consultation would be. Noted that the LP will be published in January and once the allocation has been received the NP will need to be adjusted so there is not conflict of data. It was **agreed** that March 2023 is a likely time for the next public consultation and it was **agreed** that there would be 2 events, one consultation event in the Village Hall and one public meeting event at St Wilfrids. **The group will set the dates during the meeting on Monday 6th February 2023** dependant on the LP and venue availability. |  |
| 326/22 | **Next stage of the SEA process**  Noted that this document depends on the allocation the group receive following the publication of the LP. This item is to be carried until that time. |  |
| 327/22 | **Agree costs of Jon Herbert so we can make a grant claim**  Lisa to discuss this with Jon Herbert and report back to the group. | LMW |
| 328/22 | **Timeline**  Chair to add March as a likely public Consultation date. | PMacD |
| 329/22 | **Future use of the Zoom Platform for NPSG meetings**  The group agreed that they preferred face to face meetings although some members would find that difficult at times. It was **agreed** that the next meeting would be hybrid with a Zoom option. |  |
| 330/22 | **AOB**  The group were brought up to date with recent planning applications and decisions that affect the NP process. Noted there are 3 applications in Southbourne but have an impact to the NP group they are:- Harris Scrapyard, Hamcroft, Willowbrook. The Pallant Homes Appeal will be held in Emsworth January. Noted that Chaswood has been accepted, land North of Aviary Close is a possible and Cockleberry Farm is on appeal, Flat Farm is waiting for appeal, Coxes Farm have an application for 185 houses ,noted that CDC decided not to do an Environment impact assessment on Coxes Farm. The group calculated that all together in Chidham and Hambrook, if you count Cala homes and Chas Wood the homes being built reaches 660. Noted that planning has recommended at Bosham for 300 homes to go ahead. These all have an effect on the surrounding Villages.  Noted that there is a protest event against the environmental impact of the building along the harbour villages. This is being held on 26 November – the group were informed that 2000 leaflets had already gone out. |  |
| 331/22 | **Date of Next Meeting: 5 December 2022 7.30pm (hybrid)** |  |

*Meeting closed 20:59 hrs*