

Draft notes of the Advisory Group to the Public Open Spaces Advisory Committee (POSAC) meeting held remotely on Tuesday 21 February 2023 at 7:30pm

Present: Cllr P Bolton
Cllr J Towers
Cllr R Gowlett

Also present: Clerk & RFO

The meeting commenced at 7:30pm.

- AGPAC 49-23 **Apologies for absence**
There were no apologies. It was acknowledged that Philip MacDougall had resigned from the Parish Council.
- AGPAC 50-23 **Declarations of Interest**
There were no declarations of interest.
- AGPAC 51-23.1 **To approve notes of previous meeting Recommendation under the Scheme of Delegation dated 27 May 2021 and revised on 5 May 2022:**
That the notes of the last meeting held on 20 December 2022 be agreed and signed by the Clerk noting this minute number.
- AGPAC 51-23.2 **Matters arising**
Minute 45-23 – Cllr Gowlett advised that we had been requested by Southbourne Parish Council to let them have the spare large yellow sign given to us by Cllr P Plant.
Action: Clerk to let Cllr Plant know that we have passed it to Southbourne PC.
- AGPAC 52-23 **Development of Hawthorne Meadow**
The Clerk and Cllr Bolton advised the following:
- The planning application for the bridge over the culvert to the meadow was complete but the consultant needed to open an Open Water Course licence which had been held up by the need to get information from Taylor Wimpey regarding the water level in the ditch at the Hawthorne Gardens development.
 - The planning application included the drop kerb on the east side of Broad Road.
Action: Clerk to check with PSM who are due to do the dropped kerb and access to the meadow as to whether they will be liaising with WSCC re approval for the drop kerb.
 - We need to get PSM to re-quote for the pathway to the centre of the meadow and picnic area as well as the above works.
 - Andrew is due to install the picnic benches and table.
 - We have the litter bin stored in PM's garden ready for installation. Once this is installed, we need to let CDC know exact location for emptying. The eco dog station also needs to be installed.
 - The Information Board should include dog rules and Bourne Trail info with QR codes.
- AGPAC 53-23 **Development of Pynham Meadow**
- The Miyawaki Forest is finished and fenced off. We will need to let out the watering contract for the Miyawaki Forest. **Action:** Clerk to ask Sophie at CDC what she recommends.
 - Cllr Bramwell Smith had marked out the Community Orchard with Tree Warden Roger Hales. Arundel Arboretum are due to plant the trees on Tuesday 28 February with Brian Mills putting into the fencing around each individual tree on Wednesday 1 March. It was suggested that we have a large sign at the

Community Orchard stating the types of trees planted there. **Action:** Cllr Bolton will email Arundel Arboretum regarding the insurance on the trees.

- Cllrs Bramwell Smith and Bolton have met with residents who had put their names down for an allotment. The agreement has been finalised and the cost of the first year set at £50. Brian Mills will cut back the allotments and then plough and harrow and put in the pathway down the centre which will also go down the western boundary to allow access to the compost area. Brian will also put in the water feature and then mark out with posts the boundary of the individual allotments. This gives the allotment holders the option to decide how to fence or contain their allotment. Combination padlocks will be installed on the vehicle gate and the pedestrian gate. We also need padlocks for the two security pillars in Pynham. **Action:** Cllr Bolton to buy padlocks. The allotments will be complete by end of March.
- When the allotments are open the temporary fencing will be taken down completely. **Action:** Cllr Bolton to investigate the going rate for this fencing to see whether we can sell it. He will get Andrew to come and help him move them to one position.
- Some remedial work needs to be done to the pathways. Cllr Bolton suggested that we move the sandpit and build up that area so that it doesn't remain under water. We will possibly need to remove the second pedestrian gate to the north of the amenity area to a drier area. We have some spare pathway material at the gap between the two hedges which we can lay on that area as it is also quite wet.
- Cllr Towers gave a brief overview of the proposals for traffic calming measures on Broad Road.
- Andrew would be back on Pynham on Saturday to finalise the grass cutting with his big tractor.
- Discussion was held about what event could be held in the summer to open the meadows. **Action:** Cllr Bolton will speak to David Rodgers (CHANE) about perhaps setting up a summer activity, perhaps with the assistance of former councillor Rachel Perri.

AGPAC 54-23

Playground

Cllr Gowlett advised that we need an extra combination padlock at the main pedestrian entrance to the playground. **Action:** Cllr Bolton to buy an additional padlock. The Little Library seems to have been well used by local children. A further supply of books had been received.

AGPAC 55-23

Grounds Maintenance Contract

The Clerk advised that Andrew had signed the contract and returned it to her.

AGPAC 56-23

Any Other Business

Nothing further.

AGPAC 57-23

Date of Next Meeting

The next meeting will be held on Tuesday 21 March 2023 by Zoom.

The meeting closed at 8.30pm

Signed by:

Date: